



Minutes
Nevada Geographic Information Society (NGIS)
August 2017 Board Meeting
August 17, 2017
APPROVED

Call to Order

The meeting was called to order by NGIS President Gary Zaepfel at 3:03 p.m.

Roll Call

Present: Gary Zaepfel, Karin Hagan, Karla Chavez, Sue Buto, Moni Fox, Eric Schmidt, Andrea Adams, Polly Boardman, Jorge Morteo.

Not Present: Don Harper, Jennifer Vican.

Guests –None

Approval of Minutes - Karin

Minutes of the April 11th Board Meeting and the July 6th Special Board Meeting were submitted for review and approval. Polly made a motion to accept both as written, motion seconded by Andrea. Vote all aye – motion carried.

Treasurer's Report - Karla

Karla reported that she is waiting to meet with Gary Johnson to make the transfer with the bank. As President, Gary Z. is currently a cosigner on the account. Gary said that in an attempt to keep the accounts set up with active Board members, he wants to change the accounts so that the current President and Treasurer will be signers. He noted that the PayPal accounts should also be in the current Treasurer's name, so it may be best to just close the current accounts and reopen them in the new name. Eric asked if we could set the PayPal account up as a business account instead of a series of personal accounts. Moni asked if there's a fee for a business account, and Gary said he will look into it.

Geospatial Data Act Response - Gary

Gary said that he has been working on a response. A lot of the initial community response has settled down, and he's been talking with Don who knows that people are working with the Senators to modify the language. Gary's request to the Board is to check out GITA's webpage and read through the various position pages. The bill will give the FDGC some teeth for setting standards. If you have any input for Gary for the NGIS response to the proposed bill, send it to him by close of business on Monday.

NGIS Bylaws Review - Gary

Gary asked that the Board review the language and grammar of the current Bylaws, specifically Article 5, Section 1, Subsection C – officer terms. Since the conference has been shifting between spring and fall, we've had some officer terms be longer than the one year specified in the Bylaws. Also review Section 2 regarding designated and regular meetings. Karin will send out a Word version of the Bylaws to the Board.

GITA Webinar - Gary

Gary, Karin and Polly are planning to attend, and the various position papers are listed on GITA's website.

NGIS 2018 Conference Proposal – Gary, Moni

Moni reported that the results of the 2017 post-conference survey suggest that the members prefer fall for the conference. There are many other conferences in the April / May timeframe, so it becomes difficult for the vendors. October is pleasant in both northern and southern Nevada. The Federal fiscal year begins October 1, so later in October is better. Gary said that Don told him that late October gives them a better chance of being able to attend. Sue agreed that late October is better than early. She also noted that if there is no Federal budget then the agencies estimate their budget limits based on the previous year. If registration can occur before October 1, that will help.

Moni and Gary provided a comparison of the two proposed venues (attached at the end of these Minutes), the Renaissance Marriott (formerly the Sierra) and Whitney Peak. The RM has lower meeting room and event rates, and the WP has lower hotel room rates. The RM has a bocce ball / sports area that we can use for the social, and the offered breakfast options may be nicer. The RM is overall nicer than WP, and the meeting rooms have walls you can write on. The WP has a younger, more contemporary feel, and the meeting spaces may be better. The WP also sounds more accommodating and willing to work with us. Both venues are non-gaming, non-smoking, and located in downtown Reno near many restaurants and pubs.

Andrea said that she likes that they're both non-gaming. Gary would like to expand the vendor list and bring in new ideas. Karin asked if Gary and Moni can set up a list of pros and cons for the two venues to assist the Board in deciding. Yes, they will put a list together and also send the contracts to the Board for review. Polly said that the bocce court is fun, and that she has been to the RM previously as a vendor. The bocce court is good for networking and teaming.

Web Committee - Gary

Gary reported that he needs to change the DNS for the NGIS website due to changes with Wild Apricot.

Education Subcommittee - Don

Gary provided an update from Laura Rosales:

- Started compilation of jobs using GIS, job skills, and degree requirements
- Possibility of making a video about GIS jobs in Nevada- will the board be interested? Can they sponsor some students to work on this as a project? Is anyone in the board willing to help? As much as I would like this to happen, without anyone else committed it will not happen. I have 3 new preps this semester.
- We had a meeting with CSN folks and they are looking to start a Bachelor in Applied Sciences that will include a GIS class- this is meant to support environmental consultants. It will take time for this to happen but it is in the horizon
- NSC is teaching a GIS class this semester
- Sonya Wilson will give a presentation about GIS at the Environmental Science Colloquium at NSC. This is open to all the students
- Please tell them about the next meeting... so we can set dates ASAP
- Meetings every month won't probably happen but we can try for every two months

Gary suggested that maybe NGIF can address Laura's item #2. Jorge suggested using a Google Docs form to fill in position information.

2017 Conference Committee – Andrea, Karla

Andrea reported the final numbers for the conference. We had 98 full registrations, 8 student registrations, 11 one-day registrations, 7 vendor booths, 2 internet requests, 2 half-page ads, and 1 one-page ad. Everyone has paid. Our income was \$24,460 and expenses were \$17,976.58, leaving a profit of just under \$6,500. Thank you to everyone who helped with the conference!

Andrea will email the wrap-up survey to the Board. Gary and Karin suggested a donation to NGIF. Karin will look at what we have donated in the past and let the Board know.

Next meeting will be November 16th at 3 pm.

Meeting adjourned at 3:59.

Addendum – Donation to NGIF

August 17th, Polly made a motion via email to donate \$2,000 from the proceeds of the 2017 NGIS Conference to NGIF. Seconded. Voting was held via email. Aye – 10, Nay – 0. One Board member did not vote.

Addendum – Conference Venue and Committee Chair

September 27th, Karin send out an email requesting votes for (1) the 2018 Conference venue selection and (2) Moni as Chair for the planning committee. Voting was held via email.

Venue: Renaissance Marriott – 6, Whitney Peak – 2. Three Board members did not vote.

Moni as Chair: Aye – 9, Nay – 0. Two Board members did not vote.

Addendum – Conference Venue update

October 16th, Gary updated the Board that the Conference will not be held at the Renaissance Marriott, as he and the Conference Chair discovered that the original offer from the Marriott wasn't correct. The 2018 Conference will be held at Whitney Peak.

	Renaissance - Marriott	Whitney Peak
October 23 - 25, 2018		
Room Rate	\$144	\$109
Friday Room Rate	Group Rate	\$109
Room Upgrade Options	Yes- Queen to King	YES - \$30 for club level - food and drink
Resort Fee	NO	NO
Complementary Room Upgrades	1 to Hotel Suite at group rate	4 to Hotel Suite at Group rate
Parking	Yes	Yes
Valet	Yes - Cost ?	\$5
Airport Shuttle	Free	\$10
Guest WIFI	Yes	YES
Meeting Room Rate	Waived	\$1,500/day - \$3,000 max
Food & Bev Minimum	\$8,000	\$11,050
AV	AVMS - in house	10% Discount
Pipe and Drape	AVMS - in house	Outside Vendor - Freeman
Advance Deposit	\$3,900 - 25% rooms @52 rooms	\$5,000
Amenities	Bocce Court - use for Social	Base Camp - climbing
Restaurant/Bar	On Site	On Site





