

**Agenda / Minutes
Nevada Geographic Information Society (NGIS)
2005 Board Meeting
Telephone Conference Call - April 18, 2005**

I. Roll Call of Board Members

Meeting called to order by NGIS President Matt Setty. It was determined that a quorum of Board Members were present:

Matt Setty	Kennedy/Jenks
Gary Johnson	Nevada Bureau of Mines and Geology
Jan Gould	City of Reno, Nevada
Ann Rosevear	Walsh Baker & Rosevear Law Firm
Lisa Desautels	Graphic Imaging Services, Inc.
Art Ehrenberg	Southern Nevada Water Authority
Sharon Rice	Clark County GISMO
Bob Puterski	City of Boulder City, Nevada
Richard Wells	City of Las Vegas, Nevada

There was some initial discussion about who the current board members are and the duration of the time they serve. Lisa and Art agreed to get further information to Matt to help get things in order. The Board will use the upcoming State Conference in Reno later this week to clarify and determine the number of seats / positions that need to be filled. Art added that there are currently a total of six (6) Board Members that rotate every two (2) years.

Gary added that it will be helpful to also get the addresses and phone numbers of those individuals to help assist with achieving the 501c3 status.

There was a brief discussion of the 501c6 to 501c3 status issue. Art mentioned that he has downloaded some forms from the Internet and will be bringing them with him to the conference.

Ann mentioned that she will need to work with the chosen CPA of the group to help move this conversion along.

II. Proposed Legal Services for NGIS

Matt introduced attorney Ann Rosevear to the group. The Board would like to consider using Ann for legal services for NGIS on a pro bono basis. Matt disclosed that Ann is an immediate member of his family and would abstain from any discussion during any future votes or motions on the subject.

III. Treasurers Report

Gary gave the treasurers report noting that the NGIS taxes have been filed for 2002, 2003, and 2004. He is currently exploring what penalties, if any, will have to be paid due to the late filing of the 2002 and 2003 reports. He should know more in the next few months. He gave some historical background noting that when the NGIS first received the initial 501c6 status all tax previous issues were negotiated to a zero balance.

Currently NGIS has \$34,000 in the checking account. There is another \$6,000 in the savings account.

IV. 501 (C)3 Non-Profit Status

Further discussion ensued about the 501c3 status. At last year's State Conference Board Meeting new changes to the NGIS bylaws were presented and voted on. There was a question about whether the Board needs to approve the changes to the bylaws before the 501c3 status can be obtained. Art has a final document of the bylaws with the changes dated January 2005 that he will bring with him to the Conference. He will also send that PDF version to Matt and Gary.

V. NGIS 2005 Conference Committee Update

Jan gave an overview of the upcoming State Conference. There are already 200 pre registered for the event. Along with last minute and walk up registrations the feeling is that it should financially prove to be successful. This year the use of the Pay Pal system was used for pre registration online with positive results.

The block of 50 rooms at John Ascuaga's Nugget have been filled. This year there are 20 vendors that will occupy 24 booths.

The NGIS sponsored workshop Creating Models with the Model Builder in ArcGIS 9 at the University of Nevada Department of Geography Lab is already full.

In closing Jan mentioned that the Conference Committee has done an exceptional job this year and should be recognized in some fashion at the Conference.

VI. Solicitation of new officers

Scott Woodbury will be unable to attend this year's conference so the details for this will get worked out up in Reno.

There was discussion about the timing issues that involve rotating the conference location between Reno and Las Vegas. It was agreed that it would be good practice to ensure that the location of the conference coincides with the current president.

At this time Lisa mentioned that NGIS might take a look at also establishing a point of contact or GIS Day Coordinator for the annual event established by ESRI. She

cited some coordination difficulties that have occurred in Southern Nevada in the past.

VII. Formation of Website Subcommittee / Position

Because of the frustrations over the past few years in maintaining the NGIS website, Matt proposed that the Board explore establishing some sort of formal subcommittee devoted to the upkeep of the website. After some initial discussion it was decided that an approach might be to staff the subcommittee with two (2) folks from Northern Nevada and two (2) folks from Southern Nevada. Oversight and final review would be the role of a member of the Board. Gary indicated a willingness to serve in this capacity.

A motion was made for the establishment of a Website Subcommittee and appoint an existing member of the Board.

In Favor:	ALL
Opposed:	NONE

VIII. Formation of the NGIS Historian Position

After 15 years of alternating locations for the State Conference between Reno and Las Vegas, NGIS has developed quite a colorful history. As a result Matt felt that there should be the establishment of a position of Archivist/Historian that will withstand the changes of Board Members over time. The end of goal is to establish a central database of current as well as past activity.

Bob and Art have provided Matt with some historical information that should serve as a good starting point for such a project / role.

A motion was made for the establishment of the position of Historian who will currently serve in a dual capacity as NGIS Historian as well as member of the Board.

IX. Formation of a Newsletter Subcommittee / Position

There was discussion about the Newsletter Sue Buto has been generating over the past few years. Sue will no longer be able to serve in that capacity so there is a need to formally establish a position that can continue the quarterly electronic newsletter.

It was stressed that the Board and NGIS need to be fully behind the creation and promotion of the newsletter. The Board will work on ways to develop ideas for articles as well as establishing a method of getting folks to write them. It was decided that the appointment of a new newsletter editor should occur at the next Business Meeting as well as the recruitment of staff at the upcoming conference.

A motion was made for NGIS to recognize the establishment of a committee for a quarterly newsletter:

In Favor:	ALL
Opposed:	NONE

X. Other Comments

It was decided that the Board should take a vote on the appointment of Ann Rosevear as NGIS legal counsel.

A motion was made to appoint Ann Rosevear from the law firm of Walsh Baker & Rosevear to serve as general counsel for NGIS and related matters:

In Favor:	ALL Members present except M Setty
Opposed:	NONE
Abstain:	Matt Setty

XI. Meeting Adjourned.

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